



## **BUDGET AND PRECEPT 2013/14 AND MEDIUM TERM FINANCIAL STRATEGY 2013/17**

### **1. Police and Crime Plan**

- 1.1. The budget enables delivery of the Commissioner's Police and Crime Plan. The Police Reform and Social Responsibility Act 2011 places a responsibility on Police and Crime Commissioners to issue a Police and Crime Plan within the financial year they are elected i.e. by 31 March 2013. The Commissioner must keep the Plan under review and may vary it at any time.
- 1.2. The Commissioner intends to develop the Local Policing Plan 2012-15 in order to formulate the Police and Crime Plan 2013-16. This approach will build on previous good work and provide a solid platform for further development and updates through the year.
- 1.3. The updated Plan will incorporate the Commissioner's objectives for ensuring efficiency and effectiveness in policing and tackling crime, based on the issues of importance to the public (e.g. fighting anti-social behaviour, burglary and timely response to telephone calls). The Plan will also be updated to reflect the Constabulary's latest strategic assessment and risk matrix, the implications of the 2013/14 budget and medium term financial strategy. It will also reflect the Commissioner's wider crime role and other functions.
- 1.4. Commissioners must consult Chief Constables on their draft plans before they are sent to the Police and Crime Panel for consideration. Commissioners must have regard to the crime and disorder reduction priorities set by partners, the strategic direction of the criminal justice system and the national Strategic Policing Requirement.
- 1.5. The Commissioner, although only briefly in post, finds the Constabulary to be performing well on both crime reduction and public confidence. He wishes to ensure that this success is maintained and that the Chief Constable has the necessary resources to continue the improvement.

### **2. Budget and Medium Term Financial Strategy Development**

- 2.1 During the autumn the outgoing Police Authority oversaw work to update the 2012/16 Medium Term Financial Plan. This Plan included a 2% increase in council tax assumption and at that stage the budget gap for 2013/14 was estimated at £2.8m.
- 2.2 Anxious to leave the finances in good order, the Police Authority asked the Chief Constable to identify a 'Plan B' for balancing the budget if, for any reason, work on the externalisation of Organisational Support was delayed.

- 2.3 Appendix 1 sets out the updated 2013/17 Medium Term Financial Strategy (MTFS) including the 2013/14 budget which is based on detailed budget work undertaken by the Constabulary over the last couple of months. **PLEASE NOTE** that the figures in the 2013/14 Budget column reflect collaboration of additional functions and are therefore not directly comparable with the 2012/13 Budget figures.
- 2.4 Appendix 2 sets out the assumptions underpinning the budget and MTFS.
- 2.5 Appendix 3 sets out the details of the Provisional Grant Settlement for 2013/14.
- 2.6 Table 1 below sets out in broad terms how the budget has been balanced and Table 2 shows a high level analysis of the total budget.

**Table 1 – Budget changes 2012/13 to 2013/14**

	<b>£m</b>	<b>% change</b>
<b>Budget 2012/13</b>	127.6	
Base pressures (including pay awards, increments, employer's pension and NI costs, inflation)	2.9	2.20%
Neighbourhood Policing Grant (PCSOs) rolled into Formula Grant	3.6	2.80%
2012/13 deferred savings financed from reserves (one year only)	1.2	0.90%
<b>Less:</b>		
Savings and efficiencies (note)	-3.7	-3.10%
<b>Net Budget Requirement 2013/14</b>	<b>131.6</b>	<b>2.90%</b>
<b>Note</b>	<b>£m</b>	
Police Staff	0.3	
Training	1.1	
Supplies & Services	0.6	
Air Support	0.5	
Collaboration	0.3	
Capital Financing	0.2	
Ill-health Pensions	0.5	
Other savings & efficiencies	0.2	
<b>Total savings &amp; efficiencies</b>	<b>3.7</b>	

**Table 2 – High Level Budget Analysis**

	<b>£000</b>	
Policing Budget - delegated to the Chief Constable	127,261	97%
Office of the Police and Crime Commissioner (OPCC)	866	1%
Community Safety/Crime Reduction Grants (OPCC)	928	1%
Capital Financing	2,679	2%
Use of Reserves (Collection Funds deficit)	-155	0%
<b>Net Budget Requirement</b>	<b>131,579</b>	<b>100%</b>

### **3. Council Tax Base, Collection Funds**

- 3.1 Final council tax base figures and details of estimated losses/surpluses on collection funds as at 31 March 2013 have now been received. Net losses on collection funds are estimated at £155k and will be financed from the General Reserve (see Appendix 7). Compared to 2012/13 the council tax base for 2013/14 has increased by 1.4% after allowing for receipt of Council Tax Support Grant. In broad terms this means that the effect of the introduction of Council Tax Support Schemes (replacing Council Tax Benefit Schemes) has been cash neutral for the Commissioner.

### **4. Precept**

- 4.1 Careful consideration has been given to the pros and cons of accepting the 2013/14 Council Tax freeze grant. Cambridgeshire Police Authority accepted a freeze grant, equivalent to a 2.5% council tax increase in 2011/12. This grant, £1.2m, is expected to end in 2014/15.
- 4.2 If the Commissioner was to accept a further freeze grant for 2013/14 (payable for 2 years) this would lead to a steep “cliff edge” reduction to funding of approximately £1.7m (in 2015/16), requiring a dramatic decrease in services or increase in precept to balance the budget. Cambridgeshire’s spending on policing is one of the lowest in the country; a dramatic decrease in budget could have a profound impact on the performance of policing in Cambridgeshire. However it is recognised that accepting the freeze grant would reduce costs for local residents, when the impacts of the current economic climate are being felt. During the election campaign the Commissioner had stated he would ensure value for money.
- 4.3 The Consumer Prices Index increase to Sept 2012 was 2.2% and the basic state pension will increase by 2.5% in April. The Police Authority had included a 2% council tax increase assumption in its forward planning, below the rate of inflation. It should also be noted that the council tax freeze grant for 2013/14 is equivalent to the sum raised by a 1% increase in council tax. Acceptance of the freeze grant would therefore have required an additional £500k in recurring savings to be found.
- 4.4 The Commissioner therefore proposed to reject the council tax freeze grant and increase the council tax by 1.96% from £174.51 per annum to £177.93, an additional 6 pence per week at Band D. This will provide some mitigation against the 1.6% reduction in government grant, thereby protecting services.
- 4.5 Informed by his work during the election campaign the Commissioner believes that this 1.96% increase balances the public’s expectations of police visibility with the affordability of a below inflation precept rise.
- 4.6 Details of the precepts due from each collection authority net of any loss or surplus on the collection funds are set out at Appendix 6.

### **5. Workforce**

- 5.1 At the beginning of the 2012/13 financial year the budgeted number of Police Officer posts was 1,370, including 12 senior officers expected to retire in year and other senior posts which were due to be reduced following Operation Redesign. 1,011 Police Constable posts were funded in the 2012 /13 budget. Collaboration reduced

the requirement for constables within collaborated functions; this allowed both the realisation of savings and the transfer of some officers back to local policing. The constable establishment was reduced in year to 1,002 to accommodate required savings from collaborated units.

- 5.2 There are plans to increase by 10 the number of constables in local policing during 2013/14 compared to historic planning assumptions of constable numbers. Constable numbers will be maintained with planned intakes of new recruits during the remainder of 2012 and during 2013/14.
- 5.3 As at January 2013, 179 PCSOs are employed. It is planned to reduce the establishment to 180 (from 195) from April 2013.
- 5.4 The budgeted number of Police Staff will reduce slightly (to 834 full time equivalents) and the recruitment freeze remains in place, although a contingency budget has been put in place to recruit additional staff to support call handling, if the current improvement in service cannot be maintained and public confidence in this service remains low.
- 5.5 The current police officer workforce plans are shown in Appendix 4.

## **6. Capital Financing**

- 6.1 The Commissioner wishes to ensure that from 1 April 2013 the Capital Programme can be fully funded without external borrowing. In the future, capital spending will be financed by increased revenue contributions, unless the capital investment is to support structural investment for longer term transformational change.
- 6.2 The decision to minimise borrowing to finance the Capital Programme has meant even greater scrutiny of capital investment and additional work to develop more sophisticated cash flow projections and review of the financing of existing schemes.
- 6.3 The policy of the former Police Authority was to use borrowing to finance the capital programme and there are legacy schemes which may require historically agreed borrowing to be drawn down. Work is in hand to quantify the effects of this new policy. The Capital Programme 2013/17 has been agreed and the revenue effects of the Programme are included in the budget and the MTFS.
- 6.4 The above will require additional work on a new Treasury Management Strategy (and Prudential Indicators) but in the CFO's view any subsequent effect on the revenue budget is likely to be small. Appropriate budget adjustments will be made before the 1 April 2013.

## **7. Community Safety Grants**

- 7.1 The Government has established a Community Safety Fund for 2013/14, and from it has allocated funding to Police and Crime Commissioners (instead of local authorities).
- 7.2 It had been expected that the allocation for 2013/14 would reduce by 50% and plans were being made on that basis. When the figures were announced in December 2012, the Commissioner's allocation was £928k. Final confirmation is awaited from the Home Office as to precisely which funding streams are deemed included in the grant. Additional cost pressures are still emerging.

- 7.3 Total Community Safety related historical funding (in 2012/13) was £1.2m (including grants paid direct to the Constabulary by the Home Office). The grant allocation 2013/14 is £0.9m and the £0.3m budget pressure has been absorbed within the budget delegated to the constabulary. In 2013/14 the Commissioner will make a full years funding available to external partners at 2012/13 levels and, subject to final discussions, the amounts will be as follows:-

**2012/13 Community Safety Funding Allocations to external partners**

<b>Partner</b>	<b>Allocation 2012/13</b>
Drug Intervention Programme Peterborough	£205k
Cambridgeshire CSPs	£255k
Drug Intervention Programme Cambridgeshire	£116k
Safer Peterborough Partnership	£116k
Youth crime and substance misuse Cambridgeshire	£92k
Youth crime and substance misuse Peterborough	£74k
Cambs County Council - Multi Agency Referral Unit	£20k
Peterborough City Council - Independent Domestic Violence Advocate	£20k
<b>Total</b>	<b>£898k</b>

- 7.4 More details will be included in the Police and Crime Plan. In 2014/15 Community Safety Grant will become part of the general Formula Grant allocation.
- 7.5 The Commissioner is also keen to honour his pre election commitment to support Neighbourhood Watch to add focus on victims through partnership with Victim Support. This would be in advance of the transfer of responsibility to the Commissioner for funding for victim and witness services in 2014/15 and would aim to help deliver better value for money.
- 7.6 The Commissioner will hold to account partners in receipt of funding through 'star chambers' which will be held throughout the year. At the star chambers partners will be asked to share information relating to performance, finance and proposals for more efficient working individually, collectively and with new partners. A range of information will be consulted beyond oral and written evidence provided at the star chamber. It is recognised that the Commissioner's funding is not the sole source of funding for partners and that they have existing governance structures. Star chambers are not intended to replace existing structures but will enable the Commissioner to personally understand the work of these partnerships and how his grant funding will add value.
- 7.7 The Chief Constable also makes some crime reduction/community safety grants from his delegated budget. There are no plans, currently, to change these allocations in 2013/14 although the Commissioner will wish to ensure that all grants are distributed in a coordinated way and their impact on the reduction of crime and disorder maximised.

## **8. Office of the Police and Crime Commissioner**

- 8.1 The Commissioner has made a public commitment to reducing the costs of his office from April 2013 by 10%. The detail is set out in Appendix 5 and for clarity shows the last full year budget for the outgoing Police Authority and the first full year budget for the OPCC. Essentially the reduction is possible because the costs of the Commissioner and Deputy are much less than the costs of the 17 member Police Authority.

## **9. Robustness of estimates**

- 9.1 Under Section 25 of the Local Government Act 2003, the Commissioner's Chief Financial Officer is required to report on the robustness of the estimates made for the purposes of the budget calculations.
- 9.2 Work on the 2013/14 budget began effectively in early 2012. Given the amount of change in the organisation, the budget has been put together by the Finance Team.
- 9.3 Over the last few years the Constabulary has been able to deliver savings ahead of schedule. This has slightly eased the pressure on preparation of the 2013/14 budget. However the future remains very challenging.
- 9.4 The Commissioner has built on the Constabulary's tried and tested budget preparation and monitoring arrangements. This includes scrutiny of where and why savings have been achieved and reassurance that, where possible, they have been built into the following year's budget.

## **10. Use of Reserves**

- 10.1 Section 25 of the Local Government Act 2003 requires the Chief Finance Officer to report on the adequacy of the proposed financial reserves as part of budget setting considerations.
- 10.2 Appendix 7 sets out the Commissioner's reserves including estimated movements in 2012/13 and 2013/14.
- 10.3 Earmarked Reserves have been built up over the last few years specifically for the financing of capital (via the Capital Reserve). The Capital Reserve will now be applied for this purpose and reserves are estimated to reduce by £9.2m by 31 March 2014. Use of the Capital Reserve in this way reduces revenue costs (e.g. interest on borrowing).
- 10.4 The Commissioner holds a general reserve, primarily as a contingency for major police operations which may come out of the blue and at major cost.

## **11. The Medium Term Outlook**

- 11.1 As set out in Appendix 1 the projected budget gap in the 3 years 2014/17 is £7.3m. It is disappointing that the government has not been able to confirm grant allocations for 2014/15. One year allocations do not make for easy financial planning. 2015/16 is particularly difficult because of the ending of the four year (from 2011/12) Council Tax Freeze Grant. This adds £1.2m to the budget gap in that year.

11.2 The Strategic Alliance is relying upon collaboration of Organisational Support (back/middle office) and Operational Support to deal with most of the funding gap in the medium term. Any further delays with these projects may jeopardise the realisation of the required savings and necessitate another 'Plan B'.

Medium Term Financial Strategy 2013/17

Appendix 1

	Ref.	Budget 2012/13 £'000	Forecast 2013/14 £'000	Forecast 2014/15 £'000	Forecast 2015/16 £'000	Forecast 2016/17 £'000
<b>Local Policing Expenditure</b>						
Police Officer Pay	1	51,093	45,580	45,932	46,671	47,376
Police Officer Overtime	2	1,911	1,880	1,880	1,880	1,880
Police Pensions	3	13,826	11,815	11,861	12,051	12,232
Police Staff	4	2,645	16,839	17,129	17,675	17,975
Police Staff Overtime	5	49	203	203	203	203
PCSO Pay & Allowances	6	5,983	5,762	5,935	6,113	6,296
<b>Total Local Policing Expenditure</b>	<b>7</b>	<b>75,507</b>	<b>82,079</b>	<b>82,940</b>	<b>84,593</b>	<b>85,962</b>
<b>Business Support Expenditure</b>						
Police Officer Pay	8	433	1,333	1,338	1,359	1,380
Police Staff	9	21,348	7,552	7,680	7,811	7,944
Training	10	761	650	700	700	750
Other Employee Expenses	11	36	35	36	36	36
Police Pensions	12	117	286	287	292	296
Premises Costs	13	4,019	3,860	3,967	4,077	4,191
Transport Costs	14	2,280	2,438	2,522	2,609	2,700
Supplies & Services	15	13,609	12,805	13,237	13,568	13,907
Third Party Payments	16	683	959	976	995	1,013
<b>Total Business Support Expenditure</b>	<b>17</b>	<b>43,286</b>	<b>29,918</b>	<b>30,743</b>	<b>31,447</b>	<b>32,217</b>
<b>Collaboration Expenditure</b>						
Collaboration General	18	847	530	254	242	235
Procurement	19	239	234	238	242	241
Armed Policing	20	2,397	2,304	2,312	2,349	2,385
Scientific Services	21	2,592	2,606	2,606	2,606	2,645
Major Crime	22	3,449	3,419	3,419	3,419	3,471
Protective Service	23	176	174	174	174	177
Professional Standards	24	868	861	869	878	891
Roads Policing Unit	25		4,898	4,898	4,898	4,971
Dogs Unit	26		767	767	767	778
Special Branch	27		618	618	618	627
ERSOU	28	984	962	1,001	1,041	1,056
Helicopter	29	903	470	470	470	470
Kings Lynn PIC	30	856	688	706	723	734
<b>Total Collaboration Expenditure</b>	<b>31</b>	<b>13,311</b>	<b>18,531</b>	<b>18,332</b>	<b>18,427</b>	<b>18,681</b>
<b>Community Safety / Crime Reduction Grants (OPCC)</b>	<b>32</b>		<b>928</b>	<b>928</b>	<b>928</b>	<b>928</b>
<b>Capital Financing Costs</b>						
Revenue Contribution to Capital	33		1,140	1,200	1,300	1,400
Interest	34	508	491	473	454	435
Minimum Revenue Provision	35	2,411	1,038	1,002	968	935
Finance Lease	36	10	10	10	10	10
<b>Total Capital Financing Costs</b>	<b>37</b>	<b>2,929</b>	<b>2,679</b>	<b>2,685</b>	<b>2,732</b>	<b>2,780</b>
<b>GROSS REVENUE EXPENDITURE</b>	<b>38</b>	<b>135,033</b>	<b>134,135</b>	<b>135,628</b>	<b>138,127</b>	<b>140,568</b>
Grant - Community Safety	39		-928	-928	-928	-928
Grant - Other	40	-3,862	-11	-11	-11	-11
Income - Other	41	-2,139	-1,462	-1,498	-1,536	-1,574
<b>Total Income</b>	<b>42</b>	<b>-6,001</b>	<b>-2,401</b>	<b>-2,437</b>	<b>-2,475</b>	<b>-2,513</b>
<b>NET REVENUE EXPENDITURE</b>	<b>43</b>	<b>129,032</b>	<b>131,734</b>	<b>133,191</b>	<b>135,652</b>	<b>138,055</b>
Contributions +To /- From Reserves	44	-1,417	-155	0	0	0
<b>NET BUDGET REQUIREMENT (NBR)</b>	<b>45</b>	<b>127,615</b>	<b>131,579</b>	<b>133,191</b>	<b>135,652</b>	<b>138,056</b>
Budget -Decrease / +Increase Year on Year				1.2%	1.8%	1.8%
<b>Financed by:</b>						
Total Formula Grant	46	77,852	80,211	78,606	77,034	75,494
Precept	47	48,793	45,544	47,135	48,792	50,496
Council Tax Freeze Grant	48	1,173	1,173	1,173	0	0
Council Tax Support Grant	49	0	4,807	4,740	4,740	4,740
Collection Fund - Deficit / +Surplus	50	-202	-155	0	0	0
<b>TOTAL FINANCING</b>	<b>51</b>	<b>127,615</b>	<b>131,579</b>	<b>131,654</b>	<b>130,567</b>	<b>130,730</b>
<b>BUDGET GAP</b>						
Cumulative	52	0	0	-1,537	-5,086	-7,326
Year on Year	53			-1,537	-3,548	-2,241
<b>Band D Council Tax £</b>	<b>54</b>	<b>£174.51</b>	<b>£177.93</b>	<b>£181.49</b>	<b>£185.12</b>	<b>£188.82</b>

Figures may not cast exactly due to rounding.



**Budget Assumptions**

The following assumptions (some now confirmed) underpin the estimates/forecasts:-

- Pay awards - the Chancellor's Autumn Statement confirmed a further two years of pay restraint - 1% per annum up to and including 2015/16.
- Winsor 2 may lead to a slight increase in costs; the budget assumption is cost neutral.
- General (price) inflation is now projected at 2.5% across the 4 years but for energy and fuel the assumption is 4%.
- A council tax increase of 2% in each year of the Medium Term Financial Strategy
- A formula grant reduction of 2% in 2014/15 and following years.

## Details of Provisional Grant Settlement 2013/14

### 1. Formula Grant

- 1.1 A 1.6% cash reduction for 2013/14 compared to our assumption of 1.95%. We are better off by £278k.
- 1.2 Neighbourhood Policing Grant rolled into formula funding pot and 2012/13 baseline adjusted.
- 1.3 Grants will be directly payable by DCLG and Home Office and outside the business rates retention scheme (unlike fire and rescue authorities).
- 1.4 No figures published for 2014/15 (in light of further reduction to Home Office budget).
- 1.5 No changes to damping arrangements. Damping has been applied to ensure all policing bodies receive the 1.6% cash reduction.
- 1.6 Beyond 2014/15 - The Home Office confirmed that the Home Secretary ‘..will be commissioning a fundamental review of the Formula once Police and Crime Commissioners are established in their roles and able to engage fully in the review process.’ This is expected to begin in early 2013.
- 1.7 In the Autumn Statement 2012 the Chancellor announced that a spending review would take place in the first half of 2013 to set detailed spending plans for 2015/16 only. A further spending review for the years beyond 2015/16 is therefore expected in late 2015, following the general election.

### 2. Community Safety Funding

- 2.1 The allocation is £928k, higher than expected. Government has not published a list of the funding streams, making it difficult to establish if the sum covers all emerging cost pressures. However the Home Office has said that the following funding streams are ending this year (and therefore deemed to be in the 2013/14 allocation):-
  - Drug Interventions Programme (DIP)
  - DIP Drug Testing Grant
  - Community Safety Partnership Funding
  - Youth crime and substance misuse prevention activities
  - Positive Futures
  - Communities Against Guns
  - Gangs and Knives Programme
  - Community Action Against Crime: Innovation Fund and Safer Future Communities; Ending Gang and Youth Violence.

- 2.3 The Home Office has been asked for further clarification and we are checking with our partners whether they receive any of the more obscure funding streams.
- 2.4 Total Community Safety related historical funding (in 2012/13) was £1.2m (including grants paid direct to the Constabulary by the Home Office). The grant allocation 2013/14 is £0.9m and the £0.3m budget pressure has been absorbed within the budget delegated to the Constabulary.

### **3. Localised Council Tax Support Funding**

- 3.1 DCLG has just published our grant as £4.81m (£4.74m was previously notified). This grant will make up the shortfall in precept from the lower tax base.

### **4. Council Tax**

- 4.1 Referendum limit set at 2%. On 19 December 2012 the Secretary of State announced that as a general rule a 2% referendum principle would apply to all principal local authorities, Police and Crime Commissioners and Fire and Rescue Authorities, meaning that a positive local referendum result would be needed for council tax increases above 2%, with exceptions for those authorities who's Band D council tax was in the lower quartile for their category of authority. Cambridgeshire Police does not fall within this category.
- 4.2 Council Tax Freeze Grant details confirmed - A local elected policing body will be eligible for the grant providing it does not increase the basic amount of council tax in 2013/14, compared to 2012/13. The grant will be equivalent to a 1% increase in the 2012/13 Band D amount multiplied by the council tax base for 2013/14, which will not be reduced for the element of the tax base receiving council tax support. This will mean the grant will be calculated in the same way as in previous years. Indicative Grant £494k.

### **5. Capital Grant**

Confirmed as £1.169m for 2013/14.

### **6. Consultation**

- 6.1 The Provisional Grant Settlement is open to consultation until 15 January 2013. A formal response on behalf of the Association of Police and Crime Commissioners has been prepared and submitted by the Police and Crime Commissioners' Treasurers' Society.

## Workforce Projections – Police Officers

Police Officer Establishment FTE				2012/13	2012/13	2013/14
				FTE	FTE	FTE
					Revised	
Local Policing				986.4	988.5	998.5
Policing Support and 2nd Phase Collaboration				256.0	239.6	239.6
Collaboration (Protective Services)				82.6	92.4	97.8
Police Officers outside planned structures (temporary)				45.3	31.9	13.3
<b>Total</b>				<b>1,370.3</b>	<b>1,352.4</b>	<b>1,349.2</b>

Police Officer Financing Estimates				2012/13	2012/13	2013/14
				FTE	FTE	FTE
					Revised	
Local Policing				42,937	43,022	45,392
Policing Support and 2nd Phase Collaboration				1,817	1,122	1,145
Collaboration (Protective Services)				8,737	9,982	10,251
Police Officers outside planned structures (temporary)				1,987	1,351	563
<b>Total</b>				<b>55,478</b>	<b>55,477</b>	<b>57,352</b>

## Office of the Police and Crime Commissioner (OPCC)

Budget reduction 2011/12 (last full year of Police Authority) to 2013/14 (first full year of the OPCC)				
	2011/12	2013/14	Change	Notes
	Budget	Budget		
	£000	£000	£000	
Police Auth Members Allowances	217			
Police Auth Members Trav, Training etc	50			
Police and Crime Commissioner		70		
Police and Crime Commissioner - employers NI		7		
Deputy Police and Crime Commissioner		28		
Deputy Police and Crime Commissioner - employers NI		2		
Travel/Conferences etc		10		
	267	117	-150	
OPCC Staffing (incl Chief Executive and CFO) (9.8 fte in 2013/14)	427	466	39	Increased capacity for new functions
Other OPCC staff costs	9	24	15	Training, recruitment and travel, additional employers pension costs (£10k) etc.
Legal fees	40	40	0	
External Audit Fees	85	65	-20	
Internal Audit costs	46	46	0	
Other office and running expenses	96	108	12	Corporate subscriptions, IT costs, custody visitors, accommodation costs etc.
<b>Total costs of Police Authority members and Exec Office</b>	<b>970</b>			
<b>Total costs of the OPCC</b>		<b>866</b>	<b>-104</b>	<b>-11%</b>

## Share of Precept to be paid by each District/City Council in 2013/14

	<b>Council Tax Base No.</b>	<b>Precept £</b>	<b>Collection Fund Surplus (+)/ Deficit (-) £</b>	<b>Total Payment Due £</b>
Cambridge City	37,631.3	6,695,737.21	-144,864.54	6,550,872.67
East Cambridgeshire	27,680.0	4,925,102.40	-10,493.00	4,914,609.40
Fenland	26,576.0	4,728,667.68	-11,491.00	4,717,176.68
Huntingdonshire	56,358.0	10,027,778.94	64,105.00	10,091,883.94
South Cambridgeshire	57,560.1	10,241,668.59	-12,810.00	10,228,858.59
Peterborough City	50,158.0	8,924,612.94	-39,376.00	8,885,236.94
<b>Total</b>	<b>255,963.4</b>	<b>45,543,567.76</b>	<b>-154,929.54</b>	<b>45,388,638.22</b>

## General and Earmarked Reserves - Movements

		Balance		Balance		Balance	
	Ref	31 March	Estimated	31 March	Estimated	31 March	2014
		2012	2012/13	2013	2013/14	2014	
			Added to		Added to		
		£000	Reserve	£000	Reserve	£000	£000
			Applied		Applied		
			£000		£000		
Innovation Reserve	1	624		(147)	477		477
Carry Forward Underspending Reserve	2	1,990			1,990		1,990
Insurance Reserve	3	1,895			1,895		1,895
Ill-Health Retirement Reserve	4	627			627		627
Capital Reserve	5	10,908	3,200	(10,400)	3,708	(799)	2,909
Operational Maintenance Reserve	6	500		(500)	-		-
Collaborative Initiatives Reserve	7	1,350		(308)	1,042	(842)	200
Recruitment Reserve	8	474			474		474
Reorganisation Reserve	9	677			677		677
<b>Total Earmarked Reserves</b>		<b>19,045</b>	<b>3,200</b>	<b>(11,355)</b>	<b>10,890</b>	<b>-</b>	<b>1,641</b>
General Reserve	10	7,000	500		7,500	(155)	7,655
<b>Total Reserves</b>		<b>26,141</b>	<b>3,700</b>	<b>(11,355)</b>	<b>18,390</b>	<b>-</b>	<b>(1,796)</b>
ADD: Insurance Provision	11	741					
<b>Total</b>		<b>26,882</b>					
Net Budget Requirement		127,600			131,895		131,654
General Reserve / NBR%		5.5%			5.7%		5.8%

Ref.	Comments
1	Financing of energy efficiency (carbon reduction) initiatives
2	Budget carry forward arrangements, in particular preventing year end 'spend up' and carry forward of unspent partnership funds.
3&11	The total held is actuarially assessed
4	The costs of ill health retirements can be high. Costs have to be fully borne by the employer (not the Home Office).
5	See Note below
6	Move to General Reserve in 2012/13 (after helicopter transfer to NPAS).
7	Financing of Athena (legacy)
8	To finance any overspends arising from early recruitment of officers.
9	The reserve is available to finance redundancy costs and the capital (one off lump sum payments to the Local Government Pension Scheme) costs of early retirement. These are one-off costs and this arrangement will assist budget planning.
10	Transfer from Operation Maintenance Reserve £0.5m in 2012/13. Financing of Losses on Collection Funds £155k in 2013/14.

Note	Capital Reserve	Added	Applied	Added	Applied
	Estimated revenue underspend 2012/13	3,200			
	Parkside Major Repairs		(300)		
	Write down of future MRP payments		(6,900)		
	Financing capital expenditure (legacy schemes)		(3,200)		(799)
		<u>3,200</u>	<u>(10,400)</u>	<u>-</u>	<u>(799)</u>

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